

1st September, 2023

Dear Parents,

**Circular on collecting information of students' families receiving
Comprehensive Social Security Assistance (CSSA)**

Our school is committed to helping students learn through a wide range of learning activities to enhance students' interests and broaden their horizons. In the new school year, the school intends to subsidize low-income students who are receiving School Textbook (Full or Half) allowances issued by the Student Financial Assistance Agency or recipients of Comprehensive Social Security Assistance (CSSA) to participate in diversified learning activities.

For interested families who are receiving Comprehensive Social Security Assistance (CSSA), please fill in the reply slip below and provide a valid copy of the latest CSSA document as proof and return it to the class teacher for processing. Our school, as a data user, undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance to ensure that personal data collected are accurate, securely kept and used only for the application purpose.

For enquiries, please contact Ms. Leung Sze Nga or Mr. Tam Wai Wa.

Yours faithfully,

Chow Kim Ho

Chow Kim Ho
Principal



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Tsuen Wan Trade Association Primary School

Reply Slip of Circular 23-008/K06 < return it to Ms. Leung Sze Nga via class teacher >

**Circular on collecting information of students' families receiving
Comprehensive Social Security Assistance (CSSA)**

Dear Principal,

- Our family is* receiving Comprehensive Social Security Assistance (CSSA) and will provide a valid copy of the latest CSSA document as a proof.
 not receiving Comprehensive Social Security Assistance (CSSA) and will not apply for any school subsidy.

Parents' remarks (if any): _____

Student's Name: _____()

Parent's Signature: _____

Class: _____

Date: _____

* Please put a '✓' in the appropriate box.